

Comal County Emergency Services District No. 5
Minutes for Regular Board Meeting, February 23, 2026 @ 4:00 pm
Fire Station 3, 30475 Johnson Way, Bulverde, TX 78163

1. Meeting called to order at 4:00PM by Commissioner Kruciak. Commissioners Phillips, Townsend, Raichlen and Ronquillo were present; quorum established. BSBES staff: GM Shadle, Chief Southwell and Chief Torres. Also present Shashank Gandhi and Joshua Slusher of AG/CM.
2. No Citizen Communication.
3. Motion to approve the minutes of the 26 January 2026 Regular Meeting made by Commissioner Townsend and seconded by Commissioner Phillips. All Ayes
4. Motion to accept the monthly financial reports as of 31 January 2026 made by Commissioner Phillips and seconded by Commissioner Townsend. All Ayes
5. Investment report given by Commissioner Kruciak. By general consent, discussion of moving investments to another investment Service was postponed to the March meeting.
6. Motion to issue 9 checks totaling \$45,199.85 made by Commissioner Townsend and seconded by Commissioner Phillips. All Ayes
7. Update on Station 75 presented by Mr. Gandhi and Mr. Slusher of AG/CM regarding project overview with planned construction start in June 2026 and completion October 2026.
8. Chief Southwell presented January 2025 Dashboard report and area map reflecting calls. James Shadle, GM, discussed various administrative actions in progress.
9. By general consent, the item relating to D&O Insurance was postponed to the March meeting.
10. By general consent, the item relating to Covered Applications Prohibition Policy was postponed to the March meeting.
11. Motion to authorize Radcliffe Adams and Barner to submit the District's annual Special Purpose District Public Information (SPDPID) report to the Comptroller made by Commissioner Kruciak and seconded by Commissioner Phillips. All Ayes
12. Motion to approve purchase of two laptops for Commissioner usage at a cost NTE \$1,000 made by Commissioner Raichlen and seconded by Commissioner Townsend. All Ayes

13. By general consent, the item regarding board member attendance at the Texas Fire Department Facilities Conference 29-31 July 2026 was deferred to the April meeting.
14. An open discussion was held regarding the SAFE-D Conference attended by all Commissioners.
15. There are no Capital Acquisitions Committee related items at this time.
16. Next Regular Meeting scheduled for 23 March 2026 at 4PM at Station 3.
17. No Executive Session.
18. Meeting adjourned at 4:47 PM



David Ronquillo, Secretary
Comal County Emergency Services District No. 5

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